



The TRG Radiology Referral SmartForm has been designed to make it easier for you to complete and submit a radiology referral for your patient electronically to TRG

This guide has been created to show you the key steps involved in completing the TRG Radiology Referral SmartForm within myPractice



Contact

If you require further technical support for the form please contact:
HealthLink
helpdesk@healthlink.net
0800 288 887

If you have questions relating to myPractice or myPractice services please contact: myPractice helpdesk@mypractice.co.nz 0800 69 77 22



1. Open the patient record

Search for the patient and open their clinical notes. Select the 'Forms' tab and click on the 'HealthLink Forms' option. The HealthLink launch page will display.



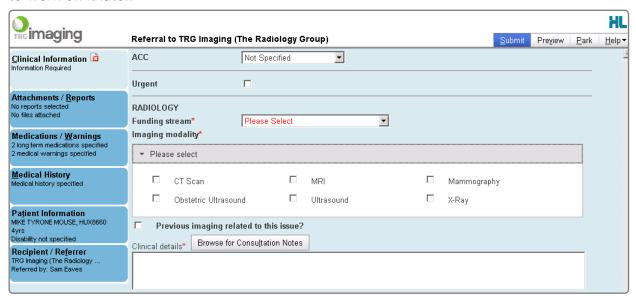
2. Launch the TRG Radiology Referral SmartForm

Use the CareSelect service to search for TRG by name or service required. The list of locations matching the search criteria will be displayed. Click on the 'Compose Referral' button to launch the TRG Radiology Referral SmartForm.



3. Complete the TRG Radiology Referral SmartForm

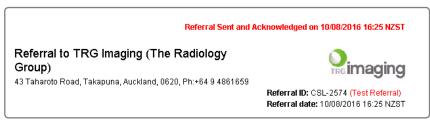
The TRG Radiology Referral SmartForm will display and is very similar in format and functionality to a DHB eReferral form. The imaging modality field will only display the imaging modality services that are available to you for selection based on the TRG location selected. Complete the relevant fields under each tab on the left. The form can be parked if you want to work on it later.



4. Submit the TRG Radiology Referral SmartForm

Select the 'Submit' button when you are ready to send your form to TRG. The form will be sent electronically via HealthLink. If you want to print a copy of the form, select 'Print' at the end of your submitted form, remembering to select your default printer.





Hints & Tips

View the organisation contact information and bio: Click on 'Contact' in the list of locations matching the search criteria in CareSelect to view the Contact Information for the location. This can be printed for the patient (Compose Referral can be selected from this screen also).



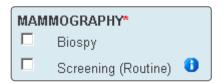


Click on the organisation name, and the organisation bio will be displayed providing details about the organisation and the services offered (Compose Referral can be selected from this screen also).





TRG Radiology Referral SmartForm help: Help for specific questions in the TRG Radiology Referral SmartForm can be found by clicking on the icon next to relevant question on the form.





Access a parked TRG Radiology Referral SmartForm from the patient's electronic record: A parked TRG Radiology Referral SmartForm can be found in the 'Notes' tab in your electronic medical record.



Access a submitted TRG Radiology Referral SmartForm from the patient's electronic record: A copy of the submitted TRG Radiology Referral SmartForm can be found in the 'Notes' tab in your electronic medical record.



The TRG Radiology
Referral SmartForm
has been designed to
make it easier for you
to refer a patient to the
most suitable radiology
service provider.

Make it work for your practice

For all queries, please call the HealthLink Customer Support Line:

Monday to Friday (except public holidays) 8am- 6pm Phone 0800 288 887 Support email: helpdesk@healthlink.net



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www.healthlink.net info@healthlink.net

HealthLink delivers certainty in care to over 50,000 healthcare practitioners by integrating their computer systems and enabling them to exchange data, quickly, reliably and securely.

0800 288 887 (NZ office)